



Thamesville United Church 107 Elizabeth St.
 Box 9 Thamesville ON N0P 2K0
 Phone: 519-692-4827
 Email: thamesvilleunitedchurch@gmail.com
 Website: www.thamesvilleunitedchurch.com
 Office hours: Wednesday and Friday
 9:00 am to 12:00 pm
 Sunday Service 10:00 am

Facility Use Form

Date of Event: _____ Time: _____

What is Your Event/Group:

Room(s) Required: Fellowship Hall: Sanctuary: Gathering Space: Kitchen:
 (check all that apply)

| | | |
|-------|---|--|
| Fees: | Sanctuary | \$130 |
| | Kitchen | \$ 50 up to 3 hours; \$10 for each additional hour |
| | Gathering Space | \$ 55 up to 3 hours; \$100 up to 6 hours |
| | Gathering Space & Kitchen | \$ 75 up to 3 hours; \$130 up to 6 hours |
| | Fellowship Hall | \$ 55 up to 3 hours; \$100 up to 6 hours |
| | Fellowship Hall & Kitchen | \$100 up to 3 hours; \$160 up to 6 hours |
| | An additional \$20 per hour will be charged after 6 hours | |
| | Technician | \$ 40 / hour (Dennis 226-627-2577) |

Other Requirements:

Contact Person: _____

Address _____

Phone: (h) _____ (w) _____

Email: _____

Signature: _____

Other Requirements:

- ✓ Rental fees were revised effective June 1, 2025. Fees must be paid 7 days prior to the event by either cash, cheque made payable to the "Thamesville United Church" or eTransfer to tunitedchurchtreasurer@gmail.com and indicate **"rental" and the date of the rental** in the notes.

- ✓ Payment is submitted to the TUC Church Secretary. Office hours are Wednesday and Friday mornings, 9:00 am to 12:00 noon. Call the TUC office at 519-692-4827 before you visit to ensure we are here. To mail payment send to: Thamesville United Church, PO Box 9, Thamesville, ON N0P 2K0.
- ✓ TUC will require a copy of your Certificate of Insurance for General Liability while using our facility. Please send it with your payment or email it to our office at: thamesvilleunitedchurch@gmail.com
- ✓ Please leave the building in the condition you find it. If you have not cleaned up satisfactorily after your event, a custodial fee of \$60.00 will be billed to you.

For office use only

Total Owing: _____ Renter's Initials: _____ Payment Due Date: _____
Technician: Dennis Badder Phone: 226-627-2577
Open and lock up: _____ Phone: _____